

# BPLD VHS Transferring

## Guide to Capturing, Editing, and Exporting VHS Media

This step-by-step guide is meant to help you through the process of setting-up, capturing, editing, and exporting the media from a VHS tape to DVD.

Prerequisites:

- VHS player.
- Basic knowledge of computers.
- Computer with Windows operating system (8.1, 10, and 11).
- Optical disc drive for software installation and DVD creation.

## Capturing the VHS Media

To be able to get the recorded media from the VHS tape, you will need to capture it through a software called "CyberLink PowerDirector". Keep in mind that this process is done in real time, so however long the media is on the VHS, is how long the capture process is.

1. First, make sure that the DVD/VCR player is plugged into a power source.
2. Turn on the DVD/VCR player and the computer.
3. Plug one end of the three composite (yellow, white and red) cables into the back of the DVD/VCR player labeled "**DVD/VCR OUT**".
4. Plug the other end of the composite cables into the composite inputs of the capture device.
5. Insert the USB port end of the capture device into the computer. The blue light on the capture device should light up when plugged into the computer. Make sure the computer is turned on if the light does not turn on.
6. Open **CyberLink PowerDirector** software from the desktop applications. If the software is not installed onto your computer yet, insert the install disc into your DVD drive, and follow the install wizard to install CyberLink PowerDirector 12. The CD-Key is located on the lip of the DVD sleeve.
7. Select either the **16:9** or **4:3** aspect ratio on the start-up menu. You can change this later, if you'd like.

**NOTE:** *16:9 is the standard aspect ratio for today's high definition video, so it is recommended that this ratio be selected. The picture on either option will still be in 4:3,*

*as this was the common aspect ratio at the time. Selecting the 16:9 will simply make it ready for current widescreen viewing.*

8. Select **Full Feature Editor** from the start-up menu.
9. Once the software opens, locate and click the **Capture** tab on the top left of the window.
10. Allow the software to detect the capture device plugged into the computer.
11. Insert the VHS tape that you wish to capture into the VCR.
12. Make sure the player is set to **VCR** mode. If it is set to DVD, press the **DVD/VCR** button on the far right of the front panel.
13. Rewind the tape if needed. To do this, press the rewind button on the front panel of the DVD/VCR player.
14. Once rewound, press the play button on the front panel of the DVD/VCR player. You should be able to see the media on the VHS tape playing in the top left window of the software.
15. Find where you would like to start the media capture from, and press the stop button on the front panel of the DVD/VCR player.
16. Once you are ready to capture, press the Record button (red circle right under the VCR preview) on the PowerDirector software.
17. Wait for the record button to light up, then press the play button on the front panel of the DVD/VCR player.
18. Allow the software to capture the desired media on the VHS tape.
19. After the desired media is captured, press the record button again in the PowerDirector software to stop recoding. A thumbnail of the captured media will be created, and show in the right window under "Captured Content".
20. Once the recording has stopped, press the stop button on the front panel of the DVD/VHS player.

21. If there is more you wish to capture either on the current VHS or another, follow **Steps 11-20** to capture the additional media. If you only have one piece of media that needs to be captured, skip to **Step 24**.
22. Once all the media is captured, click on the **Edit** tab to the right of the **Capture** tab. This will take you to the editing menu of the software.
23. In the editing menu, click and drag the media you wish to be added from the top left box to the first timeline at the bottom of the menu. The first captured piece of media may already be in this timeline. Add any additional media to the very end of the media already in first timeline. Do not place additional media into the consecutive timelines below the first.
24. Once all the media is ready, click on the **Create Disc** tab at the top.
25. In the create disc menu, click the **Menu Preferences** tab above the leftmost window.
26. In the window, click the **No Menu** icon, and then **Apply to All Pages**.
27. If you wish to change the name of the video, click the **Content** tab above the leftmost window, and then click the title next to the video thumbnail. This may read "My Video". The name should become highlighted, and you should be able to rename the video.
28. Open the CD/DVD on the computer and insert the blank DVD.
29. Click the **Burn in 2D** button at the bottom right of the software.
30. A window will pop-up. If you wish to change the Disc Volume Label or if you wish to burn multiple copies of the captured media, you may change them here.
31. Once everything looks correct, click the **Start Burning** button at the bottom right of the window. The media will then start burning to the disc. This may take some time.
32. Once the media has been successfully burned to the DVD, a pop-up will appear saying that the burning process is finished. Click **Ok** and the computer will eject the disc.