

# **BARTLETT PUBLIC LIBRARY DISTRICT**

## **BOARD OF TRUSTEES AGENDA**

**August 21, 2017 7:00 p.m.**

**Location: Meeting Room, Bartlett Public Library District  
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

### CALL TO ORDER

ROLL CALL: Felker, Shipman, Sias, DeSmidt, Byron, Hopkins, Bucaro, Barry

### PLEDGE OF ALLEGIANCE:

### TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

APPROVAL OF MINUTES: July 17, 2017 Board Meeting

### TREASURER'S REPORT

- APPROVAL OF BILL LIST: August 21, 2017
- APPROVAL OF TRANSFER OF FUNDS: August 21, 2017
- REVIEW OF FINANCIAL REPORT: July 31, 2017
- DESIGNATION OF TRUSTEES TO REVIEW MONTHLY CHECKS

### CORRESPONDENCE:

- Hanover Township Agency of the Year Award Reception Invite
- Thank-You Letter from Patron Joe Olsen

REPORTS, RAILS REPORT, QUESTIONS AND ANSWERS: President and Trustees

### STUDENT ADVISORY TRUSTEE REPORT:

### ACTION ITEMS:

- Approval of Tentative Budget and Appropriation Ordinance (Ordinance 2017-3)
- Establish date and time on Public Hearing Concerning Tentative Budget and Appropriation (Ordinance 2017-3)
- Approval of Chief Fiscal Officers Statement of Estimated Revenues
- Set date and time of presentation by Auditor
- Approval of Annual Report to the State Library

The Bartlett Public Library District is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend a library meeting and who need certain accommodations in order to allow them to observe and/or participate in that meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact 630-837-2855 promptly to allow the Bartlett Public Library District to make reasonable accommodations for those persons.

## DISCUSSION ITEMS:

- Facility Update
- Developer Donations
- Modified Cash Basis vs. Accrual Basis Change Over
- TIF Joint Review Board Meeting (August 24, 2017, at 1pm)
- Student Advisory Trustee Update
- Bartlett Heritage Days (September 9-10, 2017)
- Illinois Library Association Conference (October 10-12, 2017)
- Per Capita Training Requirement
- Library Card Sign-Up Month
- Strategic Planning Update
- Foundation Update
- Summer Reading Club Stats
- Building and Maintenance Levy
- New Hires

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EXECUTIVE SESSION: (as permitted by 5 ILCS Section 2(c)1)--The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body and as (as permitted by section 2(c)21 and of the Illinois Open Meetings Act)—Six month Review of Executive Session Minutes.

## ADJOURNMENT: