

BARTLETT PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES AGENDA

November 19, 2018 7:00 p.m.

**Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

CALL TO ORDER

ROLL CALL: Sanger, Shipman, Sias, DeSmidt, Byron, Hopkins, Bucaro, and Barry.

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. Minutes from the October 15, 2018 Committee of the Whole Meeting
 - b. Minutes from the October 15, 2018 Board Meeting
 - c. Approval of Bill List: November 19, 2018
 - d. Approval of Transfer of Funds: November 19, 2018
 - e. Review of Financial Report: October 31, 2018
 - f. Designation of Two Trustees for Monthly Bill Approval (Hopkins, Shipman)
2. Consideration of item(s) withheld for separate action (If any)
3. Consent Agenda Approval (Roll call vote)

STUDENT TRUSTEE ADVISORY REPORT:

COMMITTEE REPORTS

Building (No Report)

Finance (Minutes/Approval of Audit)

Policy (Minutes/Approval of Employee Handbook)

REPORTS, QUESTIONS AND ANSWERS: President and Trustees

REGULAR AGENDA

ACTION ITEMS:

1. Travel Reimbursement Approval (ILA -Barry \$906.26, Sasal \$667.83, and Nance \$181.38. Total of \$1,755.47)
2. Travel Reimbursement Approval (ILA- DeSmidt \$371.43. Total of \$371.43)
3. Employee Handbook Approval
4. Employee Paid Time-Off Bridge Request

DISCUSSION ITEMS:

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at adacoordinator@bartlettlibrary.org, (630) 837-2855, or in writing, not less than five working days prior to the meeting.

1. Teen Book Boxes (Presentation)
2. Coffee/Lemonade with the Trustees
3. Legislative Lunch
4. Spring Trustee Forum
5. Library District Trustee Election
6. Foundation Update
7. Friends Update
8. Winterfest 2018 (Bingo Callers)
9. Chamber/Rotary Holiday Lunch
10. Village of Bartlett Open House, Friday, December 7, 2018
11. Upcoming Meetings and Events

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ADJOURNMENT:

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