

# **BARTLETT PUBLIC LIBRARY DISTRICT**

## **BOARD OF TRUSTEES AGENDA**

**May 20, 2019 7:00 p.m.**

**Location: Meeting Room, Bartlett Public Library District  
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

CALL TO ORDER

ROLL CALL: Sangar, Shipman, Sias, DeSmidt, Byron, Hopkins, Bucaro, and Barry.

PLEDGE OF ALLEGIANCE:

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

CONSENT AGENDA

1. Items to be included in Consent Agenda
  - a. Minutes from the April 15, 2019 Board Meeting
  - b. Approval of Bill List: May 20, 2019
  - c. Approval of Transfer of Funds: May 20, 2019
  - d. Review of Financial Report: April 30, 2019
  - e. Designation of Two Trustees for Monthly Bill Approval (Hopkins, Sias)
  - f. Directors Report (Informational Only)
  - g. Travel Reimbursement Approval (None)
2. Consideration of item(s) withheld for separate action (If any)
3. Consent Agenda Approval (Roll call vote)

THANK-YOU TO TRUSTEE Shipman for his service as a Bartlett Public Library District Trustee.

THANK-YOU TO TRUSTEE Byron for her services as a Bartlett Public Library District Trustee.

ADJOURNMENT

RECONVENE

SWEAR IN NEW TRUSTEES

ELECTION OF OFFICERS: President, Vice-President, Secretary, Treasurer, Ethics Officer,  
and FOIA Officer (Freedom of Information Act)

STUDENT ADVISORY TEEN TRUSTEE REPORT:

CORRESPONDENCE: Invitation to the Bartlett Memorial Day Walk and Remembrance, May 27,  
2019

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at [adacoordinator@bartlettlibrary.org](mailto:adacoordinator@bartlettlibrary.org), (630) 837-2855, or in writing, not less than five working days prior to the meeting.*

REPORT, QUESTIONS AND ANSWERS: Director Nance

REPORTS, QUESTIONS AND ANSWERS: President and Trustees

**ACTION ITEMS:**

1. 2019-2020 Budget Draft 2
2. Property/Casualty Insurance Approval-Estelle Markham Kamm Insurance Group
3. Approval of After Hours Event Friday, July 26, 2019 Outdoor Movie/End of Summer Reading
4. Approval of the 2019 Library Trustees Commitment Statement

**DISCUSSION ITEMS**

1. Board Committees
2. Minimum Wage
3. Name Badges

**DIRECTORS REPORT INFORMATIONAL ONLY**

1. Lemonade with the Trustees
2. IMRF – Life Insurance
3. Annual Village Breakfast Recap
4. Bartlett Memorial Walk and Remembrance
5. Save the Date: July 4<sup>th</sup> Activities  
Beer Tent (Saturday, July 6, 2019, 2:30 to 5:00 p.m.)  
4<sup>th</sup> of July Parade (Sunday, July 7, 2019 at 11:00 a.m.)
6. Friends Update
7. Foundation Update
8. Upcoming Meetings and Events

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