

BARTLETT PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES AGENDA

October 21, 2019 7:00 p.m.

**Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

CALL TO ORDER

ROLL CALL: Olsen, Deyne, DeSmidt, Sias, Hopkins, Bucaro, and Barry.

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. Minutes from the September 16, 2019 Board Meeting
 - b. Minutes from the September 23, 2019 Public Hearing
 - c. Approval of Bill List: October 21, 2019
 - d. Approval of Transfer of Funds: October 21, 2019
 - e. Review of Financial Report: September 30, 2019
 - f. Designation of Two Trustees for Monthly Bill Approval (Hopkins, Deyne)
 - g. Travel Reimbursement Approval (None)
2. Consideration of item(s) withheld for separate action (If Any)
3. Consent Agenda Approval (Roll Call Vote)

CORRESPONDENCE: Bartlett Historical Society Thank You Letter

REPORTS, QUESTIONS AND ANSWERS: President and Trustees

REGULAR AGENDA

ACTION ITEMS:

1. Minutes from the October 9, 2019 Special Board Meeting: Condensed Version (Roll Call Vote)
2. Minutes from the October 9, 2019 Special Board Meeting: Full Version (Roll Call Vote)
3. Consider and approve a plan to address issues related to the Library's boilers/HVAC System, i.e: (Roll Call Vote)
 - a. Repairs to the boilers;
 - b. Replacement of the boilers;
 - c. Financing repair and/or replacement of the boilers;
 - d. Hiring a consultant to evaluate the HVAC system, including use of a Request For Qualifications (RFQ) process

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at adacoordinator@bartlettlibrary.org, (630) 837-2855, or in writing, not less than five working days prior to the meeting.

4. Pneumatic Control System Repairs
5. Acceptance of Annual Audit and Management Letter (Roll Call Vote)
6. Notice of Availability of Audit
7. Tax Levy Ordinance 2019-4 (Roll Call Vote)
8. Certification of Authenticity Tax Levy Ordinance (Roll Call Vote)
9. Truth in Taxation Certification of Compliance (Roll Call Vote)
10. Approval of Statement of Cash Receipts and Disbursements (Annual Treasurer's Report)
(Motion-Roll Call Vote)
11. 5/3 Collateral Agreement-Anthony Brylweski (Roll Call Vote)
12. 2020 Holiday and Closing Calendar (Voice Vote)
13. 2020 Board Meeting Calendar (Voice Vote)
14. IPAD/Laptop Use Policy (Motion-Roll Call Vote)
15. Census

DISCUSSION ITEMS:

1. Minutes/Turn Around Time
2. Website
3. Budget 2020-2021
4. Coffee with the Trustees
5. Per Capita Requirements
6. Taxing Increment Finance Meeting Update
7. Foundation Update
8. Friends Update

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EXECUTIVE SESSION: (as permitted by 5 ILCS Section 2(c)1)--The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body.

ADJOURNMENT:

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