

BARTLETT PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES AGENDA

March 16, 2020 7:00 p.m.

**Location: Staff Conference Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

CALL TO ORDER

ROLL CALL: Olsen, Deyne, DeSmidt, Sias, Hopkins, Bucaro, and Barry.

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. Approval of Bill List: March 16, 2020
 - b. Approval of Transfer of Funds: March 16, 2020
 - c. Designation of Two Trustees for Monthly Bill Approval (Hopkins & Barry)
 - d. Approval of the February 17, 2020 Regular Board Meeting Minutes
 - e. Approval of the February 17, 2020 Special Board Meeting Minutes
2. Consideration of item(s) withheld for separate action (If any)
3. Consent Agenda Approval (Roll call vote)

CORRESPONDENCE: Arts In Bartlett Certificate of Recognition

REPORTS, QUESTIONS AND ANSWERS: President and Trustees

ACTION ITEMS:

1. Attorney Agreement Letters
2. Auditors Engagement Letter
3. Point Person for RAILS Elections
4. Lawn Maintenance Proposals
5. Pandemic Response Policy & Procedures

DISCUSSION ITEMS:

1. COVID-19 (Coronavirus)
2. HVAC Assessment
3. Agenda Items
4. Annual Review of Board Meeting Minutes
5. Census Update
6. County Annual Statements
9. Draft of Budget 2020-2021
10. 2020 Joint Taxing District Meeting
11. Statement of Economic Interests
12. Coffee with the Trustees Dates

The Bartlett Public Library District is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend a library meeting and who need certain accommodations in order to allow them to observe and/or participate in that meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact 630-837-2855 promptly to allow the Bartlett Public Library District to make reasonable accommodations for those persons.

13. Strategic Plan
14. Zero-Based Budgeting
14. Marketing/Social Media Ideas
15. E-Mail Notifications
16. Check-Out Length for New DVD's
17. ILA Elections
18. Director Evaluation
19. Friends Update
20. Foundation Update
21. 2020 Illinois Spring Trustee Forum
22. 2020 LACONI Annual Trustee Banquet

NEW BUSINESS:

1. Motion for BPLD Metric PowerPoint Presentation by Trustee Olsen

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ADJOURNMENT: