

**BARTLETT PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING  
AGENDA**

**Monday September 21, 2020 7:00 p.m.**

**Virtual Location**

**800 S. Bartlett Road, Bartlett, IL 630-837-2855**

The Information Packet for the Board Meeting is available at the Reference Desk and on the Library's webpage:  
[www.bartlettlibrary.org](http://www.bartlettlibrary.org)

As the Bartlett Public Library District navigates through this unprecedented time, with an abundance of caution to protect our community and limit the spread of the COVID-19 virus, the Bartlett Public Library District Board of Trustees is holding a virtual meeting to perform essential business only.

Please note this is the same zoom link for the Budget & Appropriation Meeting that was scheduled right before this Board Meeting. Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85121585683?pwd=ZnlEYXRld1FXZ3FkTWVhNzhoQ2tmZz09>

Passcode: 712582

1 312 626 6799

Webinar ID: 851 2158 5683

Passcode: 712582

ROLL CALL: Olsen, Deyne, DeSmidt, Sias, Hopkins, Bucaro, and Barry

**TOWN HALL**

For the Town Hall section of the meeting, the public may send statements to the Library Director by emailing [townhall@bartlettlibrary.org](mailto:townhall@bartlettlibrary.org) prior to 6:00 p.m. on Monday, September 21, 2020. The Library Director will read these aloud during the town hall portion of the meeting. The public will also be able to comment during Town Hall by requesting to comment via the Q & A Feature.

From President Barry:

This Meeting is held as a virtual meeting given that the Illinois Governor has declared the coronavirus pandemic a disaster. I have determined that an in person meeting is not practical or prudent because of the disaster and because our general meeting space is being used to quarantine Library materials.

## **CONSENT AGENDA**

1. Items to be included in Consent Agenda
  - a. Minutes from the August 17, 2020 Regular Board Meeting
  - b. Approval of Bill List: September 21, 2020
  - c. Approval of Transfer of Funds: September 21, 2020
  - d. Designation of Two Trustees for September Monthly Bills Approval (Hopkins, Bucaro)
  - e. Travel Reimbursement Approval (None)
2. Consideration of item(s) withheld for separate action (If any)
3. Consent Agenda Approval (Roll call vote)

## **REPORTS, QUESTIONS, AND COMMENTS: President and Trustees**

## **AGENDA**

### **ACTION ITEMS:**

1. Confirmation on Committee of the Whole Meeting Date (Audit Review) Monday, October 19, 2020 at 6:00 p.m. (Roll Call Vote)
2. Resolution to Determine Funds for the 2020-2021 FY (Roll Call Vote)
3. Approval of the Library Card Registration Policy (Roll Call Vote)
4. Approval of the Request For Proposal for Strategic Planning Consultants (Roll Call Vote)
5. Approval of Revised Insurance Appraisal Reports (Roll Call Vote)
6. Resolution Delegation of Authority

### **DISCUSSION ITEMS:**

1. Restricted Funds G-54
2. Draft of Tax Levy Ordinance (2020-4)
3. Draft of Certification of Compliance with Truth in Taxation Law
4. Draft of Certification of Authenticity
5. Cash Receipts and Disbursements for the 2019-2020 FY
6. Election 2021
7. 2021 Library Calendar Closing Dates
8. 2021 Library Board Meeting Dates
9. Illinois Library Association Trustee Forum August Meeting Via Zoom Report
10. 2020 Illinois Library Association Conference
11. Memo from Roger Ritzman Library Attorney regarding 2021 Election
12. Memo from Library Attorney: Personal Devices and FOIA
13. Joint Taxing District Meeting Update
14. Per Capita Requirements
15. QuickBooks Online
16. Friends Update
17. Foundation Update

## **NEW BUSINESS**

## **TOWN HALL**

## **ADJOURNMENT**

The Bartlett Public Library District is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend a library meeting and who need certain accommodations in order to allow them to observe and/or participate in that meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact 630-837-2855 promptly to allow the Bartlett Public Library District to make reasonable accommodations for those persons.