

**BARTLETT PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES AGENDA
Monday, November 21, 2022 7:00 p.m.
Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

CALL TO ORDER

ROLL CALL: Sias, Boyer, Barry, Olsen, Bucaro, Deyne, and Hopkins

PLEDGE OF ALLEGIANCE:

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. Minutes from the October 17, 2022 Regular Board Meeting
 - b. Minutes from the October 17, 2022 Committee of the Whole Meeting
 - c. Minutes from the October 17, 2022 Public Hearing Truth in Taxation
 - d. Minutes from the June 28, 2022 Finance Committee Meeting
 - e. Minutes from the August 5, 2022 Finance Committee Meeting
 - f. Minutes from the October 10, 2022 50th Anniversary Committee Meeting
 - g. Minutes from the October 24, 2022 50th Anniversary Committee Meeting
 - h. Approval of Bill List: November 21, 2022
 - i. Approval of Transfer of Funds: November 21, 2022 (\$200,000)
 - j. Review of Financial Report: October 31, 2022
 - k. Designation of Two Trustees for December Monthly Bill Approval (Olsen, Boyer)
 1. Travel Reimbursement Approval (None)
2. Consideration of item(s) withheld for separate action (If Any)
3. Consent Agenda Approval (Roll Call Vote)

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at adacoordinator@bartlettlibrary.org, (630) 837-2855, or in writing, not less than five working days prior to the meeting.

CORRESPONDENCE:

1. Memo: Levy Ordinance Reminder
2. Email from Lawrence M. Nyberg, USAF

COMMITTEE UPDATES:

1. Finance Committee
2. 50th Anniversary Committee
3. Trustee Manual Committee

REPORTS, QUESTIONS AND ANSWERS:

1. President and Trustees
2. Teen Advisory Representative Aiden Marhofke

REGULAR AGENDA:**UNFINISHED BUISNESS:****ACTION ITEMS:**

1. Approval of Transfer of Funds: November 2, 2022 (\$85,000)
2. Acceptance of 2021-2022 Annual Audit and Management Letter
3. Notice of Availability of Audit
4. Shales McNutt Construction Services Lighting Project Proposal
5. Sawyer Falduto Asset Management, LLC Update
6. Approval of Investment Policy
7. Authority to Establish Wire Transfer From 5th/3rd to Charles Schwab Corporation Bank
8. Approval to move \$1,000,000 (Original Investment into Charles Schwab Cooperation Long-Term Investment Account A)
9. Possible Future Short-Term Investments-Approval to move \$1,500,000 (Additional Funds into Charles Schwab Cooperation Short-Term Investment Account B)
10. Paylocity Sign Off Responsibility
11. Request for Proposal Auditing Services
12. November 2022 Strategic Plan Update
13. Hours of Work and Paydays Policy
14. Bereavement Leave Policy

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DISCUSSION ITEMS:

1. Per Capita Requirements: Serving Our Standards Chapter 1 through 6 and Appendices: A, B, C, D, E, F, G and K
2. Going Fine Free
3. Tax Increment Financing (TIF) Meeting (Recap)

DIRECTORS REPORT INFORMATIONAL ONLY

1. Friends Update
2. Foundation Update
3. Patron Appreciation Week

NEW BUISNESS:**TOWN HALL:**

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ADJOURNMENT:

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