

**BARTLETT PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES AGENDA
Monday, January 16, 2023 7:00 p.m.
Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

CALL TO ORDER

ROLL CALL: Sias, Boyer, Barry, Olsen, Bucaro, Deyne, and Hopkins

PLEDGE OF ALLEGIANCE:

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. Minutes from the August 5, 2021 Finance Committee Meeting Minutes
 - b. Minutes from the June 28, 2022 Finance Committee Meeting Minutes
 - c. Minutes from the November 21, 2022 Committee of the Whole Meeting (Building Tour)
 - d. Minutes from the December 19, 2022 Regular Board Meeting
 - e. Approval of Bill List: January 16, 2023
 - f. Approval of Transfer of Funds: January 16, 2023 (\$235,000)
 - g. Approval of December 31, 2022 Financial Report
 - h. Designation of Two Trustees for February Monthly Bill Approval (Olsen, Deyne)
 - i. Travel Reimbursement Approval (None)
2. Consideration of item(s) withheld for separate action (If Any)
3. Consent Agenda Approval (Roll Call Vote)

CORRESPONDENCE: None

REPORTS, QUESTIONS AND ANSWERS:

1. President and Trustees

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at adacoordinator@bartlettlibrary.org, (630) 837-2855, or in writing, not less than five working days prior to the meeting.

REGULAR AGENDA

ACTION ITEMS:

1. Minutes from the November 21, 2022 Committee of the Whole Meeting (Building Tour)
2. Investment Update
 - A. Ordinance 2023-1 An Ordinance of the Bartlett Public Library District Reapproving the Investment Policy.
 - B. Fund A General Fund Portfolio Approval (\$1,000,000) (0-2 Years Max Shielded)
 - C. Fund B Capital Needs Fund Portfolio Approval (\$750,000) (0-2 Years Max Shielded)
 - D. \$750,000 Transfer to Charles Schwab Government Money Market Account from the Now Account at 5th/3rd Bank
 - E. Request to transfer \$100,000 out of the Illinois Funds and transfer into the Now Account at 5th/3rd Bank
 - F. Transfer from Illinois Funds (No Action Needed)
3. Request for Proposal (Audit Services)
4. Emergency Closing Policy

DISCUSSION ITEMS:

1. Going Fine Free
2. 6th Month Financial Report Review
3. Capital Needs Cash Flow Update
4. Committee on Local Governmental Efficiency
5. Director Evaluation
6. FOIA/OMA Training
7. Insurance Appraisal Update

DIRECTORS REPORT INFORMATIONAL ONLY

1. Illinois Library Association Library Legislative Meet-Ups
2. Friends Update
3. Foundation Update

NEW BUSINESS:

TOWN HALL:

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ADJOURNMENT:

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