

**BARTLETT PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES AGENDA  
Monday, November 20, 2023 7:00 p.m.  
Location: Meeting Room, Bartlett Public Library District  
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

**CALL TO ORDER**

**ROLL CALL:** Olsen, DeSmidt, Boyer, Sias, Barry, Bucaro, and Deyne.

**PLEDGE OF ALLEGIANCE:**

**TOWN HALL:**

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

**CONSENT AGENDA**

1. Items to be included in Consent Agenda
  - a. Minutes from the May 8, 2023 Committee of the Whole Meeting (Decennial Meeting)
  - b. Minutes from the November 14, 2023 Special Board Meeting (Bid Opening)
  - c. Minutes from the October 16, 2023 Public Hearing Truth in Taxation Meeting
  - d. Minutes from the October 16, 2023 Regular Board Meeting
  - e. Approval of Bill List: November 20, 2023
  - f. Approval of Transfer of Funds: November 20, 2023 (\$280,000)
  - g. Review of Financial Report: October 31, 2023
  - h. Designation of Two Trustees for December Monthly Bill Approval (Barry, Boyer)
  - i. Travel Reimbursement Approval (Barry-\$1,071.81) and (Olsen-\$936.05)
2. Consideration of item(s) withheld for separate action (If Any)
3. Consent Agenda Approval (Roll Call Vote)

**CORRESPONDENCE:**

1. Memo: Levy Ordinance Reminder
2. Thank you email from a Patron

*Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at [adacoordinator@bartlettlibrary.org](mailto:adacoordinator@bartlettlibrary.org), (630) 837-2855, or in writing, not less than five working days prior to the meeting.*

## **REPORTS, QUESTIONS AND ANSWERS:**

1. President and Trustees

## **REGULAR AGENDA:**

### **ACTION ITEMS:**

1. Fire Sprinkler Replacement Project Bid
2. Ceiling Tile Replacement and Reinstallation Bid
3. Painting Bid
4. Resolution 2023-2 Honoring the Friends of The Library For 40 Years of Service
5. Collection Development Policy
6. Loan Periods, Renewals, and Fines Policy
7. Holidays and Scheduled Closing Policy
8. Use of Information Systems Policy
9. Set Committee of the Whole Meeting Audit Date

### **DISCUSSION ITEMS:**

1. Per Capita Requirements: Serving Our Standards Chapter 1 through 6 and Appendices: A, B, C, D, E, F, G and K

### **DIRECTORS REPORT INFORMATIONAL ONLY**

1. Friends Update
2. Foundation Update
3. Patron Appreciation Week
4. Decennial Committee Update
5. Legislative Meet Up
6. Rotary/Chamber Holiday Luncheon
7. DEI Training Update
8. Liability Exposure Update

### **NEW BUSINESS:**

### **TOWN HALL:**

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### **ADJOURNMENT:**

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