

**BARTLETT PUBLIC LIBRARY DISTRICT
BUILDING COMMITTEE MEETING MINUTES**

Thursday, May 10, 2018

6:00 p.m.

Location: West Conference Room

800 South Bartlett Road, Bartlett, IL 60103

630-837-2855

The Building Committee Meeting was called to order at 6:00 p.m. by President Barry.

The following Trustees were present: Barry, Shipman

Also present:

Library Director, Karolyn Nance

Greg Mueller, Mueller Building Services Inc.

Joe Olsen

Town hall:

None

President Barry moved up the Prioritization of 2018-2019 Building Projects to the first item to be covered. Greg Muller reviewed the list of the ten recommended Building Projects. The list included the following projects:

- Sidewalk Repair
- Parking Lot Resurfacing
- Sprinkler System Pinhole Leaks
- LED Lights Outdoor/Indoor
- Lobby Restrooms Refresh (Possible Foundation Donation)
- Youth Service/Tech/Marketing/Computer Lab/Existing Study Rooms/Meeting Room Carpet Replacement
- Replacement of old ceiling tiles not replaced with renovation.
- HVAC Investigate replacement of existing pneumatic controls with digital controls and building automation system.

The Building Committee then took a tour of the building.

The Building Committee reconvened into the West Conference Room after the tour to review the breakdown of the different Building Maintenance Budget line items.

The Building Committee then reviewed the Library Director's recommendation for the Building Maintenance Budget Line Items. There is a total of \$85,000 to put towards any 2018-2019 Building Maintenance Projects.

The following recommendations were made:

1. Reach out to the Village of Bartlett to see what steps can be taken to address the sidewalk, railings, curbs, deicer melt and pavement repair in phases versus completing the full project at one time. Research applying for an ADA accessibility grant to help defray the cost of the project.
2. Research feasibility and cost of adding nitrogen to the sprinkler system to slow down onset of pinhole leaks.
3. Obtain quotes for replacing outdoor parking lot lights with LED Lights and research ComEd grants for additional savings.
4. It was also noted that the 2018-2019 Budget includes an additional \$25,000 to be put into the Special Reserve Fund. This would be earmarked for any future major capital needs.

Town Hall:

Patron Joe Olsen asked that as we research the pavement repair issue that we consider adding a 15 minute pick up/drop off parking spot near the original handicap parking lot spots.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by President Barry. The motion was seconded by Trustee Shipman. The meeting adjourned at 7:20 p.m.