

**BARTLETT PUBLIC LIBRARY DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

Thursday, May 16, 2019

6:00 p.m.

Location: Staff Conference Room

800 South Bartlett Road, Bartlett, IL 60103

630-837-2855

The Finance Committee Meeting was called to order at 6:00 p.m. by Trustee Hopkins.

The following Trustees were present: Sias, Hopkins, Barry

Also present:

Library Director, Karolyn Nance

Patron Joe Olsen

Town hall:

None

Agenda

Director Nance presented an overview of the Bartlett Public Library District 2019-2020 2nd Budget Draft. The current draft shows a surplus of \$1,315 which includes the Cook County Estimate Error Calculation of \$2,775 and a line item for the current deficit of \$140,000.

There were a few minor changes:

1. All of the April figures were updated to match the April Financial Report Figures.
2. Increased Personal Property Replacement Taxes by \$4,000 based on what we received in April of 2019.
3. Adjusted salary Expenditures to reflect full 2% increase plus \$9.25 increase for minimum wage.
4. Increased employee travels by \$500 under expenditures.
5. Increased accounting expenditures by \$3,000.
6. Increased payroll processing by \$800 for expenditures.
7. Decreased Spoken Word to \$16,000 under expenditures.
8. Decreased downloadable/databases by \$6,000 for a different news subscription and added \$3,000 for Hoopla.
9. Increased phone expenditures to \$20,000. Dealing with credits and under payments. Still might change.
10. Increased supply expenditures by \$500.

Town Hall:

Public Comments – Joseph Olsen

1. Patron Joe Olsen mentioned an article that appeared in the Examiner Newspaper that stated there was a property tax billing issue in DuPage County related to senior exemptions. Roughly, 1000 senior homes will be impacted. Patron Olsen inquired at the County Clerk's Office for more information. At the time of the inquiry there was no more information. Director Nance will monitor the situation.
2. Would like to consider the implications of the upcoming leap year related to staff salaries, utilities and budgeting.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by President Barry. Trustee Sias seconded the motion. The meeting adjourned at 6:51p.m.