

BARTLETT PUBLIC LIBRARY DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES
Electronic Attendance Authorized Pursuant to Illinois Open Meetings Act (5 ILCS 120/7)
Location: On-Line Zoom Meeting
Monday, October 19, 2019, 6:00 pm

The Committee of the Whole was called to order at 6:00 p.m. by President Barry.

ROLL CALL: Present were Trustees Olsen, Deyne, DeSmidt, Sias, Bucaro, and Barry. Trustee Deyne joined the meeting at 6:20 p.m. Trustee Hopkins was absent.

Staff members present: Library Director Karolyn Nance, Human Resources Generalist Dina Castelvechi, IT Manager Bridgett DeJohn, Adult & Technical Services Manager Mary Jane O'Brien, Facility Manager Nathaniel Aye, Business Office Specialist Marianne Kingsmill, IT Assistant Tyler Kock

Patrons Present: Therese Loftus, Mary Prohaska

Guest Speaker: Anthony Cervini, Sikich, Inc.

Recording Secretary: Jodi Baxter

PLEDGE OF ALLEGIANCE

Town Hall: NONE

President Barry then stated that the Board meeting would be held as a virtual meeting given that the Illinois Governor has declared the Coronavirus pandemic a disaster. He determined that an in-person meeting is not practical or prudent because of the disaster, and because the general meeting space is being used to quarantine Library materials.

REPORT ON ANNUAL AUDIT

Anthony Cervini, with the firm Sikich, Inc., gave his report of the Library's Annual Audit for fiscal year 2019-2020. The report gave a clean and unmodified opinion of the Library's accounting.

Trustee Deyne joined the meeting at 6:20 p.m.

"Trustee Olsen noted that the wrong date was stated in the Management Letter, Line 2, Page 11, Ledger Account Balances should end as of June 30, 2020 and not as of April 30 as stated in the Preliminary Management Letter.

Trustee Olsen also told the Auditors in the Preliminary Annual Financial Report, Page 13, 1.

Compensated Absences, that contrary to what the Auditors stated in their report that it is not the District's policy to permit employees to accumulate earned but unused vacation and sick benefits.

Trustee Olsen stated that according to the Board-approved policy, unused vacation is converted to sick pay at the end of each fiscal year.

Trustee Olsen asked Mr. Cervini who engaged the Auditors to which Mr. Cervini replied, 'The Board.'

Trustee Olsen asked Mr. Cervini who the Auditors reported to, and Mr. Cervini responded, 'The Board.'

Trustee Olsen asked Mr. Cervini if any Management Comments had been removed at the request of the Library Director, to which he replied, 'Yes.' Mr. Cervini refused to elaborate, even when reminded that he reported to the Library Board and not the Library Director."

Director Nance noted an additional correction, that the date of minutes should be 2020, not 2019.

Trustee Deyne commented that at that meeting she thought that Trustee Olsen embarrassed the Board by questioning the credentials of Mr. Cervini.

Town Hall: NONE

ADJOURNMENT: There being no further business, a motion to adjourn the meeting was made by Trustee DeSmidt. Seconded by Trustee Bucaro. The motion was approved by roll call vote. All ayes. The meeting adjourned at 6:30 p.m.