

**BARTLETT PUBLIC LIBRARY DISTRICT  
SPECIAL BOARD MEETING MINUTES**

**Electronic Attendance Authorized Pursuant to Illinois Open Meetings Act (5 ILCS 120/7)**

**Monday, November 2, 2020, 7:00 pm**

**Location: On-Line Zoom Meeting**

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by President Barry.

**ROLL CALL:** Present were Trustees Olsen, Deyne, Sias, DeSmidt, Hopkins, Bucaro and Barry.

Staff members present: Library Director Karolyn Nance, Human Resources Generalist Dina Castelvechi, Adult & Technical Services Manager Mary Jane O'Brien, Facility Manager Nate Aye, Business Specialist Marianne Kingsmill, IT Assistant Tyler Kock

Patrons present: Mary Prohaska, Karen Segó

Recording Secretary: Jodi Baxter

**PLEDGE OF ALLEGIANCE**

**TOWN HALL:** None

President Barry then stated that the Board meeting would be held as a virtual meeting given that the Illinois Governor has declared the Coronavirus pandemic a disaster. He determined that an in-person meeting is not practical or prudent because of the disaster, and because the general meeting space is being used to quarantine Library materials.

**Revised Pandemic Response Policy and Procedures**

Director Nance shared general updates and revisions to the policy. In particular, Level II, Section 1 was amended to require patrons to maintain social distancing and wear face coverings in the building at all times, pursuant with safety recommendations of appropriate health authorities.

Trustee Hopkins made a motion to approve the revised Pandemic Response Policy and Procedures. Second by Trustee DeSmidt.

The motion was approved by roll call vote. All ayes.

**Library Hours**

Trustee DeSmidt asked the Board to consider changing the reduced Library hours that were approved at the October board meeting. After discussion, the Board determined that the hours should remain as posted.

Trustee DeSmidt made a motion to adjourn at 7:18 p.m. Second by Trustee Sias. The motion was approved by roll call vote.