

BARTLETT PUBLIC LIBRARY DISTRICT
SPECIAL BOARD MEETING MINUTES
MONDAY, AUGUST 30, 2021

7:00 p.m.

Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Hopkins.

Trustee Sias moved to approve Trustee Boyer attending the meeting by telephone; seconded by Trustee Barry. Motion carried by unanimous voice vote.

ROLL CALL: President Heidi Hopkins, Vice President Peggy Deyne, Treasurer Joe Olsen, Trustee Dave Barry, Trustee John Sias, and Trustee Monica Boyer. Trustee Bucaro was absent.

STAFF PRESENT: Director Karolyn Nance and Facility Manager Nate Aye.

GUESTS: Elizabeth Veatch and Rick McCarthy, Studio GC; Kris Deyne.

TOWN HALL: None.

AGENDA:

1. Review of the Pavement and Concrete Repair Bids: Bids were received from five contractors. The bid from the lowest responsible bidder came in at \$199,000.00; and the second and third bidders were not far behind. Studio GC interviewed Evans and Son, called their references, reviewed their bid, and determined the contractor to be qualified. Studio GC recommended approval of the Evans and Son bid. The bid includes a \$45,000.00 contingency.

Discussion was had regarding taking down and reinstalling the fence around the asphalt space adjacent to the building and connecting the rear sidewalk behind the building as part of the contingency funds.

Trustee Olsen expressed dissatisfaction with Studio GC's process, some errors in the bid specifications, and the lack of timeliness in the bidders providing the documentation requested in the RFP, such as five years of business history and the documentation on the project manager assigned to the project.

Unit pricing was included in the bid proposals. Studio GC has worked with Accu-Paving, ALamp, and Chicagoland numerous times, as well as with Evans and Son multiple times. Studio GC reviews the documentation before the client accepts the bid, and the attorney will be provided the documents to prepare the contract.

2. Approval of Recommended Contractor Evans and Son: Trustee Barry moved to approve the low responsible bidder, Evans and Son, with the condition that they provide all the documentation before the contract is signed; seconded by Trustee Deyne.

Discussion was had regarding the Library's responsibility in the use of public funds. The bid package from Evans and Son included information about its prior jobs of similar work with other governmental agencies.

Roll Call Vote - Yes: Barry, Boyer, Deyne, Hopkins, Sias. No: Olsen. Trustee Bucaro was absent.
Motion carried.

Ms. Veatch will prepare all the documents for attorney review and also draw up a sketch for the Board's review at its next board meeting, including the 500 square feet for the trash enclosure, and the sidewalk; and the sketch will be sent to the contractor for pricing. The ramp will have a flat pad at the bottom; and the bicycle rack will be replaced like for like.

TOWN HALL: None.

ADJOURNMENT: Trustee Barry moved to adjourn; seconded by Trustee Sias.

Roll Call Vote - Yes: Barry, Boyer, Deyne, Hopkins, Olsen, Sias. Trustee Bucaro was absent.
Motion carried. Adjourned at 7:26 p.m.