

BARTLETT PUBLIC LIBRARY DISTRICT
50th ANNIVERSARY COMMITTEE MEETING MINUTES
SATURDAY, May 21, 2022
11:00 a.m.

Location: Staff Conference Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: The meeting was called to order at 11:00 a.m. by Vice President Deyne.

ROLL CALL: Vice President Peggy Deyne and Secretary Trustee Bucaro were present.

STAFF PRESENT: Director Karolyn Nance and Graphic Artist Lisa Marinelli

GUESTS: Patron Mary Bavidio.

TOWN HALL: None.

AGENDA:

Minutes

Vice President Deyne made a motion to approve the April 16, 2022 50th Anniversary Committee Meeting Minutes. Secretary Bucaro seconded the motion. The minutes were approved.

Invitations

Lisa and Karolyn will work on designing the invitations and we will have the associates address the invites.

Time Capsule

Our Facility Assistant Andy has agreed to build us a stand to hold the time capsule. He will be at the next meeting scheduled for June 18, 2022 at 1pm.

Postcards

The save the date postcard will be sent out in mid-July.
The actual postcard will be sent out around the 1st of October.

Timeline

Mary is making headway with the timeline.

Budget Amount

To be on the safe side the committee will ask the Board to raise the budget amount to \$13,000.

Musician Update/Aiden Balloons

Karolyn will reach out to Aiden to see if he would like to make Balloon Animals on the day of the 50th Celebration.

The committee would like to see if we have a quartet and a flautist scheduled to perform. Mary will reach out to Steve Henricksen.

Daily Give-A ways

The following items and/or services will be offered through “Patron Appreciation Week”:

Sunday: 11/13 Snack day- Cookies by “Rebecca’s Cakes by Design”

Monday: 11/14 Give a 50th Anniversary Tote Bag when patrons check out items.

Tuesday: 11/15 Free Fax Day (up to 6 pages)

Wednesday 11/16 Free Gift Lip Balm and Cups

Thursday 11/17 Free Printing (up to 25 pages)

Friday 11/18 Free Gift Bookmarks and Magnets

Saturday 11/19 50th Anniversary Party Celebration

Fine Free (up to \$100) will take place between Sunday the 13th of November and Saturday the 19th of November.

Food Donations and Jewel Donations

Secretary Bucaro is leaning towards Costco for the cake. ½ sheet cakes run \$18.99 versus \$47.99 from Jewel. We will not be doing a filling.

Secretary Bucaro reached out to O'Hare's to ask about Rueben Bites being donated for the party. They are fine with donating Reuben Bites--- she did bring up the subject of insurance --we would have to order and pick up the items vs her being on site--health dept would have to be contacted if she was on site with food. The bites will be smaller than what is in restaurant and we would put the sauce in a squeeze bottle for sanitary purposes. I will check with Peggy V regarding quantity--looking for 500 bites.

Karolyn will check with our insurance company regarding the above question that Peggy V raised about her insurance.

Director Nance will reach out to Dog Father to ask about meatballs being donated for the party.

Vice President Deyne will reach out to JC's and One Taco, Dos Tequilas to see what items she can get donated for the party.

Mary Bavido will reach out to Moretti's, V and V or another pizza place to see what items she can get donated for the party.

Lisa will reach out to Jewel to see what items she can get donated, specifically water bottles.

Proclamation

Karolyn received an email that the Village will have a proclamation on June 7, 2022 honoring the library for 50 years of service. Vice President Deyne will work with the Village on getting the date pushed back later in the year to be held closer to the celebration date. Just confirmed with Vice President Deyne that the Village has rescheduled the proclamation for Tuesday, October 18, 2022 at 7:00pm.

Memories@bartlettlibrary.org

Lisa will work with IT on setting up an email address titled: memories@bartlettlibrary.org This will be posted on line and on social media so patrons can share photos or memories they have of the library over the past 50 years.

Historical Programmers (Palmer's Panel)

Mary Bavido will be reaching out to Mike and Marlene Palmer to do a program regarding the history of the library for some time in Fall.

The Foundation will be hosting a fundraiser by sponsoring an antique roadshow program.

Stationary

Vice President Deyne is working with Lara Kabosko in creating thank you notes or stationary that can be used as a fundraiser for the Friends of the Library.

Scavenger Hunts/Trivia/Buttons

Karolyn will be reaching out to the Youth and Adult Departments to see if they can create scavenger hunts using a golden ticket theme. She will also be reaching out to the Adult Services staff to have them create decades trivia to be handed out during the weeklong celebration.

We will have the associates make buttons to be worn on the day of event and leading up to the event.

Jewel Raffles

We will have 3 \$50 gift cards for Jewel as raffles.

Backdrop

Lisa will work on creating a backdrop for patrons to take pictures.

Directional handout

Lisa will work on a directional handout showing patrons where everything is located for the day of the party.

The next meeting is scheduled for Saturday, June 18, 2022 at 1 pm.

TOWN HALL: None.

ADJOURNMENT: Vice President Deyne moved to adjourn; seconded by Secretary Bucaro.

Roll Call Vote - Yes: Bucaro and Deyne.

Motion carried. Adjourned at 12:03 p.m.