

BARTLETT PUBLIC LIBRARY DISTRICT
50th ANNIVERSARY COMMITTEE MEETING MINUTES

Monday August 22, 2022

6:00 p.m.

Location: Staff Conference Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: The meeting was called to order at 6:00 p.m by Vice President Deyne.

ROLL CALL: Vice President Peggy Deyne and Secretary Trustee Bucaro were present.

STAFF PRESENT: Director Karolyn Nance

GUESTS: Mary Bavido, Trustee Olsen, Lynn DeSmidt

TOWN HALL:

Trustee Olsen suggested that we should not only focus on the past but incorporate the future into the plans with a focus on goals, and the vision of where the Library is heading.

Lynn DeSmidt suggested that we add some children's activities to the day and possibly bring back the Rodeo Round Up, Puppet Theater, and/or to invite an author to come do a presentation and book signing.

AGENDA:

Minutes

Vice President Deyne made a motion to approve the June 18, 2022 50th Anniversary Committee Meeting Minutes. Secretary Bucaro seconded the motion. The minutes were approved.

Invitations

This is on hold until we hire a Graphic Designer.

Time Capsule

Andy Neirman has been hired as a freelancer to complete the work on the time capsule. The committee approved the wording to be etched into the wood.

Postcards

These have been completed. The committee approved the final draft. The postcard will be mailed out on the 1st of October. An additional 250 will be printed for distribution inhouse.

Bookmarks

These have been completed. The bookmarks will be sent to the printer on the 23rd of August. A total of 1000 will be printed. These will be dropped off at local businesses, given out at the book sale, and the Fire Department Open House. Patrons will also receive one as they check out.

Timeline

Mary is making headway with the timeline.

Budget Amount

The budget has been set at \$13,000.

Musician Update/Aiden Balloons

Karolyn has reached out to Aiden to see if he would like to make Balloon Animals on the day of the 50th Celebration.

The committee would like to see if we have a quartet and a flautist scheduled to perform. Mary will reach out to Steve Henricksen.

Daily Give-A ways

The following items and/or services will be offered through “Patron Appreciation Week”:

Sunday: 11/13 Snack day- Cookies by “Rebecca’s Cakes by Design”

Monday: 11/14 Give a 50th Anniversary Tote Bag when patrons check out items.

Tuesday: 11/15 Free Fax Day (up to 6 pages)

Wednesday 11/16 Free Gift Lip Balm and Cups

Thursday 11/17 Free Printing (up to 25 pages)

Friday 11/18 Free Gift Bookmarks and Magnets

Saturday 11/19 50th Anniversary Party Celebration

Fine Free (up to \$100) will take place between Sunday the 13th of November and Saturday the 19th of November.

Food Donations and Jewel Donations

Secretary Bucaro is leaning towards Costco for the cake. ½ sheet cakes run \$18.99 versus \$47.99 from Jewel. We will not be doing a filling.

O’Hare’s has been secured.

Director Nance will reach out to Dog Father to ask about meatballs being donated for the party closer to the date of the event.

Vice President Deyne will reach out to JC’s and One Taco, Dos Tequilas to see what items she can get donated for the party closer to the date of the event.

Mary Bavido will reach out to Moretti’s, V and V or another pizza place to see what items she can get donated for the party closer to the date of the event.

Karolyn will reach out to Jewel to see what items she can get donated, specifically water bottles.

Proclamation

Karolyn received an email that the Village will have a proclamation on June 7, 2022 honoring the library for 50 years of service. Vice President Deyne will work with the Village on getting the date pushed back later in the year to be held closer to the celebration date. Just confirmed with Vice President Deyne that the Village has rescheduled the proclamation for Tuesday, October 18, 2022 at 7:00pm.

Memories@bartlettlibrary.org

This is on hold until we hire a Graphic Designer.

Historical Programmers (Palmer's Panel)

This has been scheduled for November 14, 2022 in the Meeting Room.

The Foundation will be hosting a fundraiser by sponsoring an antique roadshow program.

Stationary

This did not come to fruition.

Scavenger Hunts/Trivia/Buttons

Karolyn will be reaching out to the Youth and Adult Departments to see if they can create scavenger hunts using a golden ticket theme. She will also be reaching out to the Adult Services staff to have them create decades trivia to be handed out during the weeklong celebration.

We will have the associates make buttons to be worn on the day of event and leading up to the event.

Jewel Raffles

We will have 3 \$50 gift cards for Jewel as raffles.

Backdrop

This did not come to fruition.

Directional handout

This is on hold until we hire a Graphic Designer.

TOWN HALL: Trustee Olsen asked if the 50th anniversary banner was going to be added to the website.

ADJOURNMENT: Vice President Deyne moved to adjourn; seconded by Secretary Bucaro.

Roll Call Vote - Yes: Bucaro and Deyne.

Motion carried. Adjourned at 6:26 p.m.