

**BARTLETT PUBLIC LIBRARY DISTRICT
SPECIAL LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

Thursday, April 6, 2023

1:00 p.m.

**Location: Library Meeting Room
800 South Bartlett Road, Bartlett, IL 60103
630-837-2855**

The Special Board Meeting was called to order at 1:00 p.m. by Vice-President Deyne.

Vice-President Deyne stated that it was not necessary to have a special board meeting since this meeting was strictly for accepting the bids for the internal lighting project. There would be no discussing the bids or voting on the bids as John Shales from Shales McNutt Construction would making a recommendation to the Board at the next Board meeting.

Mr. Shales confirmed that the next Board meeting was Monday, April 17, 2023 and that is when the award would be given if the Board decided to take action that night.

The following Trustees were present: Barry, Olsen, Bucaro, Deyne. Trustees Boyer, Hopkins and Sias was absent.

Also present:

Director Karolyn Wessel, Facility Manager Larry Siegel and John Shales from Shales McNutt Construction. The following is a list of the contractors that were also present:

Matthew Skolena
Anne Kraynak
Jason VanlVeternina
Jackson Blomsrerberg
Tony Bettanin
Chase Bisehle

Town hall:

None

Vice-President Deyne then turned the meeting over to Mr. Shales.

Mr. Shales thanked the contractors for submitting the proposals.

There are a total of 8 bidders that submitted bids today. We will start opening the bids.

Bid # 1

The first bid is from Prospect Electric. They do include a bid bond. 3 addendums are acknowledged. The total base is \$101,900.

Bid #2

The second bid is from All Tech Energy Inc.. They do include a bid bond. 3 addendums are acknowledged. The total base is \$105,063.53.

Bid #3

The third bid is from Twin Supplies. They do include a bid bond. 3 addendums are acknowledged. The total base is \$53,684.60.

Bid #4

The fourth bid is from Associated Electrical Contractors. They do include a bid bond. 3 addendums are acknowledged. The total base is \$105,600.

Bid #5

The fifth bid is from Cary Electric Contracting. They do include a bid bond. 3 addendums are acknowledged. The total base is \$148,428.

Bid #6

The sixth bid is from Kellenberger Electric Inc.. They do include a bid bond. 3 addendums are acknowledged. The total base is \$198,000.

Bid #7

The seventh bid is from Anhour Electric Corp.. They do include a bid bond. 3 addendums are acknowledged. The total base is \$287,600.

Bid #8

The eight bid is from Fitzgerald's Electric Contracting. They do include a bid bond. 3 addendums are acknowledged. The total base is \$397,100.

This concludes the bid opening. As mentioned earlier Shales McNutt Construction will go through the bids in detail to confirm the accuracy of bids to make it available for public distribution. They will then meet with the low or two lowest bidders to go through scopes of work and then make a recommendation to the library by Friday so it can be sent out in the Board packets.

Mr. Shales said that 8 bids are a great turn out. There are variation within the amounts. The low bid which is half of the two higher bids does raise a flag. They will go through the scope of the detail of work to make sure everything is accurate. But there may be significant questions regarding their bid. But after that there is a grouping of 3 which are very similar, \$105,000, \$105,000 and \$101,000. He is confident that we will be within that range. He is thankful that we are not in the \$397,000 range.

Trustee Olsen asked if when they review the bids do they speak with all of the bidders. Mr. Shales responded that he will start out with the lowest bidder and then move to the next 2 highest bidders. A lot of times when you have a bid that far out they made a significant mistake. There might be an error or they doubled something. There is not a lot of value to be gained by speaking with them.

Trustee Bucaro asked what he would consider a normal size turnout for the bid. Mr. Shales responded that he would have been pleased with 4 or 5. Trustee Bucaro stated not the number of bids but the dollar amount. Mr. Shales responded around \$120,000 to \$150,00 for the scope of work that was included in the proposal. We have a really good package here. The \$148,000 would not have surprised him if that was one of the lower bids. He thinks we received phenomenal pricing with the range of \$105,000.

Mr. Shales talked about the more the bidders you have the more chance you have to get rid of the low company. The low bidder did mention that they had done most of the internal lighting at the Park District. They are going to confirm that they did good work and get a reference. Shales McNutt has worked with all of the bidders except for Twin Supplies but they have done work in town. If the low bidder chooses to pull out there is no negotiation. They have to honor the full scope of work for what they submitted or they back out.

Now that they know all of these numbers they are probably checking their figures to make sure everything is accurate. The other thing is that there could be other ComEd incentives that they have access to that other companies don't so we benefit from it.

NEW BUISNESS:

None

Town hall:

None

ADJOURNMENT:

There being no further business, a motion to adjourn the special board meeting was made by Trustee Barry. It was seconded by Trustee Olsen. The motion was approved. The meeting adjourned at 1:15 p.m.