

BARTLETT PUBLIC LIBRARY DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES
DECENNIAL COMMITTEES ON LOCAL GOVERNMENTAL
EFFICIENCY ACT

MONDAY, May 8, 2023

7:00 p.m.

Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: The regular meeting of the Bartlett Public Library District Trustees was called to order at 7:00 p.m. by John Sias.

ROLL CALL: John Sias, Peggy Deyne, Heidi Hopkins, Joseph Olsen, Dave Barry, Monica Boyer, Trustees; Stephanie Hopkins, Aiden Marhofke, Citizen Representative Committee Member; Absent: Peggy Bucaro, Trustee.

Staff Present: Karolyn Wessel, Library Director.

TOWN HALL: None.

AGENDA:

1. Approval for Trustee Olsen to Attend Committee of the Whole Decennial Committees on Local Government Efficiency Act via Phone

Trustee Deyne made a motion that Trustee Olsen would be able to attend the meeting via phone; Seconded by Trustee Boyer. All ayes. Motion carried.

2. Open Meetings Act Training

All committee members are required to take the online Open Meetings Act Training. The link to the website is:

<https://foiapac.ilag.gov/>

3. Memorandum

We reviewed a copy of the memorandum provided to libraries from Ancel Glink (Library Attorney Firm). The memorandum outlines the following:

1. Actions needed to be taken
2. Who has to comply
3. Who has to be on the committee
4. What the committee has to do

5. What needs to happen at the meetings
6. Where is the report filed

As of right now, we have created the committee and appointed the required 2 residents to the committee.

4. Sample Library Report

We reviewed copy of the sample report.

When Trustee Sias and I met we decided that it would be best to break the report down into 4 different sections.

So, for the first meeting we will be reviewing sections 1 through 7.

The second meeting will cover the 1st part of question 8.

The third meeting will cover the 2nd part of question 8.

The fourth meeting will cover questions 9 through 13.

5. Unit of Government Submitting Report

This includes the name and the address of the Bartlett Public Library District

6. Information About the Bartlett Public Library District

This includes the following information:

- County Location
- # of Libraries in DuPage County
- Population of Library District
- Total # of Employees
- Budget for the FY 2022-2023
- EAV for 2023

7. Information about the Committee

This includes a list of the current board members, the chair-person of the committee, the library director and the resident members of the committee. It should be noted that at the next meeting one of the current Trustee will be removed and the newly elected Trustee will be added.

This also includes a list of the dates we plan to meet and the proposed dates we plan to meet.

8. Core Programs/Services Offered by the Bartlett Public Library District

In this section we included the following items:

1. Items for Checkout
2. Access to Databases
3. Youth, Teen and Adult Programming
4. Misc. Offerings

This section also includes other core services/programs we could possibly provide.

We also listed out additional services we could provide.

9. Awards and Recognitions

This section asks you to list out any awards or recognitions the library has received.

10. Intergovernmental Agreements

This section asks you to list out any governmental agreements you have in place. There is also a question that asks, how our efficiency has increased through intergovernmental cooperation.

11. Community Partnerships

This section asks you to list the community partnerships you have in place.

12. Future Meeting Dates

Second Meeting: Monday, August 14, 2023
Third Meeting: Monday, November 13, 2023
Fourth Meeting: Monday, February 12, 2024
Additional Meetings: TBD

TOWN HALL: None.

ADJOURNMENT: Trustee Barry made a motion to adjourn; Seconded by Trustee Deyne.

Motion carried.

Meeting adjourned at 7:36 PM.