

BARTLETT PUBLIC LIBRARY DISTRICT  
COMMITTEE OF THE WHOLE MEETING MINUTES  
MONDAY, DECEMBER 18, 2023  
6:30 p.m.

Location: Meeting Room, Bartlett Public Library District  
800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: The committee of the whole meeting of the Bartlett Public Library District Trustees was called to order at 6:30 p.m. by President Deyne.

ROLL CALL: President Peggy Deyne; Vice President Peggy Bucaro, Treasurer Dave Barry; Lynn DeSmidt, and Joe Olsen, Trustees. Present via phone: Monica Boyer. Absent: John Sias.

STAFF PRESENT: Director Karolyn Wessel; Samantha Magdziarz, Business Office Generalist; Assistant Director/Public Relations Manager Mallory Untch.

PUBLIC PRESENT: Monika Adamski, Principal Lauterbach & Amen, LLP; Marianne Kingsmill, Tony Passaro.

TOWN HALL: None.

Trustee Boyer is attending the meeting via telephone.

Trustee Barry made a motion to allow Trustee Boyer to attend the meeting via telephone; Seconded by Trustee DeSmidt.

Roll Call Vote - Yes: Olsen, DeSmidt, Barry, Bucaro, Deyne. Abstain: Boyer. Absent: Sias.

AGENDA:

1. Review of 2022-2023 Audit: Monika Adamski provided a presentation of the Final Draft of the 2022-2023 Audit for the Bartlett Public Library District.

Trustee Olsen asked whether control over check signing was addressed by Director Wessel during the audit process. The answer was no. Trustee DeSmidt informed Ms. Adamski that the check signing plate and checks were kept together and there is a concern regarding control over disbursements. Trustee Olsen stated that there was a problem with the Board approval of monthly disbursements in that were not complete listing of all checks. Ms. Adamski agreed that disbursements should be listed in check order.

The library received an unmodified opinion from the Auditors which is cleanest form of opinion and highest level of assurance that can be granted.

There were two suggested changes to the 2022-2023 Audit including: changing a incorrect date and providing a more accurate description of the property taxes for the library.

Discussion was had regarding potential litigation with the library.

TOWN HALL: None.

ADJOURNMENT: Trustee Bucaro moved to adjourn the Committee of the Whole meeting at 6:56 p.m.; Seconded by Trustee Barry. Roll Call Vote - Yes: Olsen, DeSmidt, Barry, Boyer, Bucaro, Deyne. Absent: Sias.