

BARTLETT PUBLIC LIBRARY DISTRICT
COMMITTEE OF THE WHOLE MINUTES
MONDAY, MARCH 18, 2024
6:30 p.m.

Location: The Hub, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: The meeting was called to order by President Deyne at 6:29 P.M.

ROLL CALL: Peggy Deyne, President, Peggy Bucaro, Vice President, John Sias, Secretary, Dave Barry, Treasurer, Monica Boyer Lynn DeSmidt, Joseph Olsen, Trustees.

STAFF PRESENT: Karolyn Wessel, Library Director; Mallory Untch, Assistant Director/Public Relations Manager; Sonya Skibicki, Technical Services Manager; Manny Garza, IT Manager.

PUBLIC PRESENT: John Falduto, Sawyer Falduto Assets Management, LLC; Marianne Kingsmill, Tony Passaro, patrons.

TOWN HALL: None.

AGENDA:

1. Update on the Bartlett Public Library's Investments by John J. Falduto, Managing Partner at Sawyer Falduto Assets Management, LLC.

John J. Falduto presented an update on the Library's investments.

Trustee Olsen inquired whether the report was factoring in the liquid portion of investments. Mr. Falduto explained that the report does include the cash portion.

Trustee Olsen asked why there was a decrease in the third quarter. Mr. Falduto explained there are interest payments during the second and fourth quarter that create those differences.

Trustee Olsen explained that the monthly statements we receive reflect accrued income. Mr. Falduto agreed and said the statements reflect accrued income and this report reflects projected cash flow.

Trustee Sias inquired whether the library was in a good position if interest rates were to decrease. Mr. Falduto expressed he believed the library was.

2. Presentation of the "Library of Things" Collection.

Assistant Director/Public Relations Manager Mallory Untch presented information about the new Library of Things Collection. The collection will be available for check out beginning April 1, 2024. Ms. Untch presented the general guidelines for the collection including check out durations, hold and renewal limitations, associated fines, and the location and storage of the items.

Trustee Olsen inquired whether the community survey of item suggestions showed anything surprising. Ms. Untch expressed there was a lot of interest in carpentry tools and cooking and baking materials.

Trustee DeSmidt asked about how the library was going to handle missing parts when items are returned. Ms. Untch explained that circulation has a binder outlining what each item includes and patrons will be billed for individual items or pieces of a kit rather than the whole kit. The library does have spare parts on reserve so there will be a prompt turn around when returning items to the shelf.

Trustee Bucaro confirmed that the library will not be accepting donations to the Library of Things.

President Deyne inquired whether patrons will be signing a waiver that the library is not responsible for injury when using the items. Ms. Untch explained that there will be a disclosure on each of the items tags that states the library is not responsible for injury and that the patron is responsible for the caretaking of the item while it's in their possession. Ms. Untch included that by patrons having a library card, they are agreeing to be responsible for items.

Trustee DeSmidt inquired about the turn over time of returning items to the shelf. Ms. Untch explained that it is a new collection and there will be a learning process as it is launched. The goal is to have a quick turn over but the exact timing cannot be anticipated until it is done in practice.

Director Wessel thanked two librarians, Leisel and Whitney for doing the ground work and research for the collection.

TOWN HALL: None.

Roll Call for Adjournment- Yes: Barry, Bucaro, DeSmidt, Olsen, Boyer, Sias, Deyne.

Meeting adjourned at 6:58 PM.