

BARTLETT PUBLIC LIBRARY DISTRICT
SPECIAL BOARD MEETING MINUTES
MONDAY, APRIL 1, 2024
7:00 P.m.

Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: The meeting was called to order by President Deyne at 7:00 P.M.

ROLL CALL: Peggy Deyne, President, Peggy Bucaro, Vice President, Dave Barry, Treasurer, Lynn DeSmidt, Joseph Olsen, Trustees.
Absent: Monica Boyer, John Sias.

STAFF PRESENT: Karolyn Wessel, Library Director; Manny Garza, IT Manager; Larry Siegel, Facilities Manager.

PUBLIC PRESENT: Frank Kristoff, Team Lead at Sentinel

TOWN HALL: None.

AGENDA:

1. Network Cabling Installation Service Proposals
 - a. NetSource Solutions, INC.
 - b. Smart Innovations LLC
 - i. Original Version
 - ii. Revised Version

Mr. Kristoff of Sentinel presented the two proposals the library received regarding the network cabling installation project.

The library received two bids on time for the project. The library did receive a third bid but outside of the allotted time period. Mr. Kristoff explained he reviewed the bids and found that the higher bidder, Smart Innovations, had discrepancies on the quantities of cabling in their bid.

NetSource was the lower of the two bidders and provided accurate quantities of cabling. Mr. Kristoff said that NetSource did not include permit fees for the project but suggests the library set aside \$5000 for the project permit. Mr. Kristoff checked references for NetSource and they came back positively.

NetSource is certified and provides a 20-year warranty for performance which is distributed by the manufacturer, not

NetSource so there is still protection if the company were to ever go out of business.

The Board of Trustees presented Mr. Kristoff with questions and concerns regarding the cabling project and the bid specifications in which Mr. Kristoff and IT Manager, Manny Garza were able to address all of their points.

Trustee Barry made a motion to accept the contract with NetSource Solutions plus the \$5000 hold-back for permit fees; Seconded by Trustee Bucaro.

Roll Call Vote-Yes: Deyne, Bucaro, DeSmidt, Barry; No: Olsen; Absent: Boyer, Sias.

TOWN HALL: None.

ADJOURNMENT: Trustee Barry made a motion to adjourn the meeting; Seconded by Trustee DeSmidt.

Roll Call Vote-Yes: Deyne, Bucaro, DeSmidt, Olsen, Barry. Absent: Boyer, Sias.