BARTLETT PUBLIC LIBRARY DISTRICT

REGULAR BOARD MEETING MINUTES

March 17, 2025

7:00 p.m.

Location: Meeting Room, Bartlett Public Library District

800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: President Deyne called the meeting to order at 7:00 p.m.

ROLL CALL: Peggy Deyne, President; Peggy Bucaro, Vice President; Dave Barry, Treasurer; John Sias, Secretary; Monica Boyer, Joseph A.J. Olsen, Lynn DeSmidt, Trustees.

STAFF PRESENT: Mallory Knapp, Assistant Director; Sandra Sasal, Adult Services Manager; Mary Prohaska, Circulation Manager; Jackie Rojas, Public Relations Manager; Sonya Skibicki, Technical Services Manager; Larry Siegel, Facilities Manager; Manny Garza, IT Manager; Phyllis Sadowski, Youth Services Manager.

PUBLIC PRESENT: Jason Maloney, patron. Rich Carter, Collin Corbett, EOSullivan Consulting; Dan Porhte, Tiffany Nash, Product Architecture.

TOWN HALL: None.

REPORTS, QUESTIONS, AND ANSWERS: President and Trustees

Trustee Bucaro complimented a library staff member on their assistance.

Trustee Olsen expressed concern that the Library was in violation of FOIA and OMA regarding specific criteria for total compensation disclosure and the review of executive session minutes.

Trustee Boyer encouraged staff to submit proposals for the upcoming ILA conference.

REPORTS, QUESTIONS, AND ANSWERS: Director and Staff

Assistant Director Mallory Knapp noted that Director Wessel was not present due to illness and shared an updated Financial Report due to an adjusted journal entry by the library accountants.

ACTION ITEMS:

1. Minutes from the February 17, 2025 Committee of the Whole Meeting

Trustee Barry made a motion to approve the Minutes from the February 17, 2025 Committee of the Whole Meeting. Seconded by Trustee DeSmidt.

Roll Call Vote-Yes: Boyer, Olsen, Deyne, Sias, Barry, DeSmidt. Abstain: Bucaro. Motion carried.

1. Minutes from the February 17, 2025 Regular Board Meeting

Trustee Olsen made a motion to approve the Minutes from the February 17, 2025 Regular Board Meeting with an amendment correcting a spelling error. Seconded by Trustee DeSmidt.

Roll Call Vote-Yes: Boyer, Olsen, Deyne, Sias, Barry, DeSmidt. Abstain: Bucaro. Motion carried.

1. Approval of the Bill List: March 17, 2025 ($235,819.67)

Trustee Olsen made a motion to approve the Bill List with the exception of check 5055 to EOSullivan with reasoning that the consulting group should assume the library’s legal fees incurred regarding their services. Seconded by Trustee DeSmidt.

Discussion was had.

Roll Call Vote-Yes: Olsen. No: Boyer, Bucaro, Deyne, Sias, Barry, DeSmidt. Motion failed.

Trustee Bucaro made a motion to approve the Bill List: March 17, 2025. Seconded by Trustee Barry.

Roll Call Vote-Yes: Boyer, Bucaro, Deyne, Sias, Barry, DeSmidt. No: Olsen. Motion carried.

1. Approval of Funds: March 17, 2025, NOW Account to Checking Account ($423,000)

Trustee Olsen made a motion to amend the transfer of funds from the NOW Account to the Checking Account to the amount of $348,000 to keep a $100,000 balance in the Checking Account. Seconded by Trustee DeSmidt.

Roll Call Vote-Yes: Olsen, DeSmidt. No: Boyer, Bucaro, Deyne, Sias, Barry. Motion failed.

Trustee Barry made a motion to approve the transfer of funds from the NOW Account to the Checking Account in the amount of $423,000. Seconded by Trustee Sias.

Roll Call Vote-Yes: Boyer, Bucaro, Deyne, Sias, Barry, DeSmidt. No: Olsen. Motion carried.

DISCUSSION ITEMS

1. February 28, 2025 Financial Report

Assistant Director Mallory Knapp explained that the Integrated Library System line in the Financial Report is currently showing over budget due to a incorrect booking of the line item. Discussion was had.

1. Survey Update and Space Needs Assessment

Collin Corbett and Rich Carter of EOSullivan presented the data from the recent community survey.

1. Major Contract Vendor List

Trustee Olsen inquired about listing of the ownership of vendors. Assistant Director Mallory Knapp stated she did not have the answer but would speak with Director Wessel.

1. Library Director’s Evaluation – Monday, April 7, 2025 at 7:00pm.

This special meeting was rescheduled to Tuesday, April 29, 2025 at 6:00 pm.

OLD BUSINESS

None.

NEW BUSINESS

None.

EXECUTIVE SESSION

Trustee Barry made a motion to enter Executive Session as permitted by 5 ILCSA Section 2(c)1- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

Roll Call Vote-Yes: Boyer, Olsen, Bucaro, Deyne, Sias, Barry, DeSmidt. Motion carried.

The Board entered Executive Session at 8:22 p.m.

The Board returned to Regular Session at 8:26 p.m.

Trustee Barry made a motion to return to regular session. Seconded by Trustee Bucaro.

Roll Call Vote-Yes: Boyer, Olsen, Bucaro, Deyne, Sias, Barry, DeSmidt. Motion carried.

Trustee Bucaro made a motion to approve a 12-week unpaid leave of absence for a specified employee. Seconded by Trustee Olsen.

Roll Call Vote-Yes: Boyer, Olsen, Bucaro, Deyne, Sias, Barry, DeSmidt. Motion carried.

TOWN HALL: None.

ADJOURNMENT

Trustee Barry made a motion to adjourn the meeting. Seconded by Trustee Sias.

Roll Call Vote-Yes: Boyer, Olsen, Bucaro, Deyne, Sias, Barry, DeSmidt. Motion carried.

Meeting adjourned at 8:27 p.m.