



Bartlett Public Library District Library Social Media Policy

Library-sponsored social media is intended to convey information about the Library's services, programs, and collections; reach out to potential new patrons; raise awareness of the Library's brand; respond to breaking news; discuss the Library's activities, events, and collections.

Library-related social media is subject to the following regulations:

1. Only Library employees designated and authorized by the Library can prepare content for or delete, edit, or modify content on Library-sponsored social media.
2. Designated Library employees are authorized to remove promptly and without advance warning any content not deemed appropriate, including but not limited to:
 - Unsolicited commercial, religious, or political messages
 - Business or personal self-promotions
 - Solicitation of funds
 - Profane or vulgar language, obscene content, or hate speech
 - Potentially libelous statements
 - Personal attacks, hateful or harassing communications, or hostile language
 - Copyrighted or plagiarized material where reprint permission is not obtained in advance
 - Content that reveals private or personal information without permission
 - Comments, links, or information unrelated to the Library's post
 - Links, images, or other content as described above.

Comments about this Policy should be addressed to Library Administration.

By posting comments, posts, or other materials, users consent to Library use to reproduce, distribute, publish, display, edit, modify, delete, and/or otherwise use a posting/submission for Library-related purposes.

The Library is neither responsible nor liable for the content of user postings on the Library's social media pages.

Comments expressed by users do not reflect the views or positions of the Library, Library employees, or Library Trustees.