

BARTLETT PUBLIC LIBRARY DISTRICT
50th ANNIVERSARY COMMITTEE MEETING MINUTES

Monday October 10, 2022

5:00 p.m.

Location: Staff Conference Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL

CALL TO ORDER: The meeting was called to order at 5:00 p.m by Vice President Deyne.

ROLL CALL: Vice President Peggy Deyne was present. Secretary Trustee Bucaro was present.

STAFF PRESENT: Director Karolyn Nance, Youth Services Librarian Sandra Sasal, and Facility Assistant Andy Nierman.

Mary Bavido was Absent.

GUESTS: None

TOWN HALL:

None

AGENDA:

Minutes

Vice President Deyne made a motion to approve the 50th Anniversary Committee Meeting Minutes from August 22, 2022 and the 50th Anniversary Committee Meeting Minutes from Monday, October 03, 2022. Trustee Bucaro seconded the motion. The minutes were approved.

Invitations

The invitations have been completed. They were sent to the following groups of people:

State Elected Officials

Local Elected Officials

Local Organizations

Past Trustees

Illinois Library Association Deputy Director and Board

State Librarian and Director of the Illinois State Library

We have started to receive some responses.

Time Capsule

Andy Neirman was present at the meeting to finalize the wording for the time capsule. The wording will now be as follows:

50 YEARS

Time Capsule

Placed by the Staff and

Library Board of Trustees

Bartlett Public Library District

1972-2022

To be opened in 2047

Since there was a last-minute change to the time capsule wording there will be an additional charge.

The measurements are as follows:

Height 16'

Width 21'

Depth 15'

Postcards

These have been completed and will be mailed out around the 10th of November.

Bookmarks

These have been completed and handed out. The last remaining bundle will be handled out at the Halloween events.

Timeline

In lieu of a timeline Mary working with Sandra to digitize photos we have to be displayed on the monitors in youth, circ, the lobby and by the main entrance. We will have a table where the actual photos and articles from the past can be viewed in person on the day of the celebration.

Budget Amount

The budget has been set at \$13,000.

Musician Update/Aiden Balloons

Karolyn has reached out to Aiden to see if he would like to make Balloon Animals on the day of the 50th Celebration. He is confirmed for the 19th from 11 to 2pm. His fee will be \$100.

The committee would like to see if we have a quartet and a flautist scheduled to perform. Mary will reach out to Steve Henricksen.

Daily Give-A ways

The following items and/or services will be offered through “Patron Appreciation Week”:

Sunday: 11/13 Snack day- Cookies by “Rebecca’s Cakes by Design” Bucaro

Monday: 11/14 Give a 50th Anniversary Tote Bag when patrons check out items. (Designed, ordered and completed)

Tuesday: 11/15 Free Fax Day (up to 6 pages)

Wednesday 11/16 Free Gift Cups (Designed, Ordered and Delivered)

Thursday 11/17 Free Printing (up to 25 pages)

Friday 11/18 Free Gift Note Pads (Designed, Ordered and Delivered)

Saturday 11/19 50th Anniversary Party Celebration

Fine Free (up to \$100) will take place between Sunday the 13th of November and Saturday the 19th of November.

Food Donations and Jewel Donations

Secretary Bucaro is leaning towards Costco for the cake. ½ sheet cakes run \$18.99 versus \$47.99 from Jewel. We will not be doing a filling.

O'Hare's has been secured.

Dogfather has been secured.

Vice President Deyne will reach out to JC's and One Taco, Dos Tequilas, and North of the Border to see what items she can get donated for the party closer to the date of the event.

Mary Bavido will reach out to Moretti's, V and V or another pizza place to see what items she can get donated for the party closer to the date of the event.

Karolyn reported that we have 175 water bottles on site. Peggy will reach out to Jewel to see what items she can get donated, specifically a few more cases water bottles.

Proclamation

Just a quick reminder that the Village will be announcing proclamation on Tuesday, October 18, 2022 at 7:00pm in honor of the Bartlett Public Library District celebrating 50 years.

Historical Programmers (Palmer's Panel)

This has been scheduled for November 14, 2022 in the Meeting Room.

The Foundation will be hosting a fundraiser by sponsoring an antique roadshow program.

Scavenger Hunts/Trivia/Buttons

Karolyn will be reaching out to the Youth and Adult Departments to see if they can create scavenger hunts using a golden ticket theme. She will also be reaching out to the Adult Services staff to have them create decades trivia to be handed out during the weeklong celebration.

We will have the associates make buttons to be worn on the day of event and leading up to the event.

Jewel Raffles

We will have 3 \$50 gift cards for Jewel as raffles.

Directional handout

Sandra will take the lead on this while working with Karolyn. A revised rough draft should be in place by the meeting on the 8th of November.

TOWN HALL: None

ADJOURNMENT: Vice President Deyne moved to adjourn

Roll Call Vote - Yes: Deyne.

Motion carried. Adjourned at 5:45 p.m.